

OSU-Okmulgee Presidents' Roundtable Minutes
September 6, 2006
Student Union Harlan Room

Present: Matt Davis and James Conreay, ACR; Danny Claborn and Jason Hart, AITP; Angie Been and Brian Elam, CMI; Allen York and Karen VanMeter, CFFA; James McCullough, FAD; Jeff Howard and Paul Harbaugh, FCA; Brian Webster and Michael Grob, Horology; Art Visconti and Phil Hill, ISA; Aaron Stephenson, and Maroam Cohen, NGE; Marcy Lyn Hardesty, PTK; Greg Grogan, Melanie Champion, RHA; Devin DeBock, Residential Life; Kevin Hulett and Katie Weston, Student Ambassadors; John Teeples, SGA; Tammy Hamilton, SNA; and Bruce Force, Kevin Montequé, Steven Rubert and Doreen White, Student Life.

Meeting called to order at 11:51 a.m.

Bruce Force welcomed first time attendees to the Presidents' Roundtable and asked them to introduce themselves: Tammy Hamilton, SNA; Paul Harbaugh, FCA; Allen York, CFFA; and Jason Hart, AITP.

Announcements:

- Constitution Day is Monday, Sept. 18. Events include a Sidewalk Chalk Contest around the Bell Tower. Club/organizations sign up via Activity Request with a rendition of the art to be used. The art must be representative of the US Constitution. Someone like Pat Braithwaite and Ken Morris possibly will judge the contest. Student Life will provide pizza for the winner at their club meeting. Points will be awarded to those clubs participating and completing the paperwork. Also on the 18th, clubs are invited to man booths in the Student Union for a Voter Registration Contest. Contact Bruce Force, x5456, for more information.
- The Student Life Club/Organization Points system has been revised. Clubs need only three, not five, participants to receive points. Also noted: Club advisors or their designated representative must be at all Club/Organization events. If they send a designated representative, they must inform Student Life in advance. Devin DeBock asked if advisors had to be full-time employees, or if a part-time employee would suffice. Force prefers a full-time employee as sponsor/advisor. Sponsors must be aware of club activities and sign Activity Requests.
- OSU-Okmulgee will send student representatives to OKC for The Oklahoma Student Leadership Retreat hosted by the Oklahoma State Regents for Higher Education, Thursday and Friday, October 5 and 6. Participation is limited to the first 15 people interested. Contact Force, x5456 or Steven Rubert, x5496, by September 21. Brian Elam expressed a desire to attend, and asked if he can go without his sponsor. Force said yes, chaperons for this event will be Force and Rubert.

Reminders:

- Club/Organization Registration Form updates are due for submission to Student Life. The fall semester requires a new registration form for ALL clubs/organizations.
- All activity requests, insurance forms and flyers must go through Student Life.
- Do not send or fax trip insurance forms to Student Life. They must be hand carried to Covelle Hall.
- Do not schedule any activities/events during dead week. Regular club meetings and events that are part of a course are allowed. If an event falls within dead week, approval is required by Dr. Avant.
- A sponsor/advisor only PCard luncheon will be held on September 12, 11:30 am, in the Student Union. Clubs/sponsors, who do not attend, will not be issued a Club PCard. We hope to have the PCards in before CarniFall. Go through the cafeteria line and cashier station before coming to the meeting. The cashier has a list of names to check off.
- Sponsors must be aware of club activities and sign off on everything pertaining to their club.

Fee Allocation Process:

Turn packets in no later than 4 pm, Tuesday, September 26. A presentation schedule will be e-mailed tomorrow. The committee rotates members from year to year. We need representatives from ACR, ADDA, A&H, AITP, CMI and C³. Standing seats on the committee include PTK, SGA and the Ambassadors. Please contact Force with the name of your club member to serve on the committee. The committee will meet from 1:30 – 4:00 pm, Wednesday, Thursday and Friday, September 27 – 29, in Covelle Hall Auditorium. Each presenter will have 15 minutes before the committee. Danny Claborn asked if the club representative needs to be the same person all the way through the process. Force answered in the affirmative. Matt Davis asked if 1:30 – 3:30 isn't enough time and can advisors be present. Force said the committee will meet until 4 pm, and advisors can be there, but may not present. Davis told the group that it is beneficial to contact Karen Moore in Accounting for account printouts. Force added that forms are online and can be found at Campus Life, Student Life, Download Forms. He also mentioned a fee allocation tip sheet can be found at that location. Finally, Student Life needs to know what equipment you need for your presentation.

Rubert then spoke about upcoming activities/events. Leaders for Life applications are due September 13. The first P.E.T.E. University session will be held on the 19th in the PSO Lounge, Student Union. Lunch is provided for attendees. Clubs/organizations that wish to participate in Welcome Back Lunch next Wednesday, please contact Rubert. Also, contact him with the number of tents your club needs for CarniFall. The Student Life Banquet is scheduled November 9. Please send club photos for him to include in a slideshow. Yesterday's Movie on the Lawn, Nacho Libre, had a good turn-out.

Other upcoming Student Life activities/events include:

September	7	Free Movie Night, 7 pm, Orpheum, wear orange, receive a free popcorn and drink
	11	President's Ice Cream Social, 4:30 – 5:30 pm, Student Union
	12	Blood Drive, 9 am – 3 pm, Covelle Hall
	13	Welcome Back Lunch, 11 am – 1 pm, Student Union (hypnotist & businesses)
	14	I Love OSU Day, 11 am – 1 pm, Student Union Intramural Softball Coaches Meeting, 4 pm, Covelle Hall Auditorium
	15	Orange Peel Ticket Giveaway, 8 am, Covelle Hall
	18	Constitution Day, Student Union
	19	P.E.T.E University Lunch, 11:30 am, Student Union Intramural Softball Begins, 5:30 pm, Sports Field
	21	Free Movie Night, 7 pm, Orpheum Theatre
	22	Tulsa State Fair Ticket Giveaway, 8 am, Covelle Hall
	26	Leaders for Life, 4 pm, Student Union
	28	Student Car Show, 10 am – 1 pm, Student Union Parking Lot

Davis asked if OSU-Okmulgee students can get discounted OSU game tickets. Rubert said our students pay the same price as Stillwater students. DeBock added that the tickets are sold on first-come, first-served basis. Jeff Howard added that tickets can be purchased online.

Kevin Montequé then spoke about upcoming wellness activities and intramural sports. September 29 is Body Mass Index and Blood Pressure checks, 9 am – 2 pm, Covelle Hall. Spin Cycling Class is Mon. – Thurs., 11:35 am, Covelle Hall. Flag football intramurals will be held next month. Montequé is coordinating a special Automotive/HEVi Dodge Ball/Volley Ball/3-on-3 Basketball Challenge the second half of September. Greg asked if there will be dodge ball and volley ball intramurals this fall. Montequé answered in the affirmative.

Force reminded students of Student Life communication methods. He encouraged everyone to recruit new members at the Welcome Back Lunch.

Allen York asked if the new PCards will be in the club name or advisor name. Force did not know. Greg Grogan said that in Stillwater, the advisors were issued cards and students checked them out. Force said students probably would not be allowed to use the cards.

There was no Good of the Order.

Meeting adjourned 12:28.

Addendum: FAD has agreed to take CMI's spot on the Fee Allocation Committee. Please have your club's fee allocation materials to Student Life by 4 pm, Monday, September 25, instead of 4 pm, Tuesday, September 26. Fee Allocation presentations will be September 26, 27 and 28 instead of September 27, 28 and 29.