

**Faculty/Staff Council  
Minutes  
April 17, 2007**

**Present:** Maria Christian, Felix Cuellar, Brandon Thrash, Leah Torbett, Angie Been, Jenny Duncan, Bruce Force, Allen York, Lori Freeman, Sergio Lyon, Sharon Smith, Steven Rubert

**Absent:** Melissa Dreyer (excused), Stevon Gregory, Roger Shepherd, Kurt Stenstrom, Sareca Wilson (excused), Punkin Boss (excused), Eric Cunningham (excused), Larry Singleton

Meeting was called to order at 11:35 a.m.

Angie Been took roll. Jenny Duncan asked for the approval of minutes. Bruce Force motioned to approve. Bill Martin seconded. All approved.

**Guests**

Jenny Duncan had the guests introduce themselves. We had Curtis Miller, Institutional Assessment and Research. Jenny added that Curtis serves on the Staff Advisory committee and would be giving their report today.

**Administrative Council Report**

Jenny handed out the Administrative Council meeting minutes. She briefly covered the topics that were discussed at Administrative Council. The minutes can be accessed on the Employee Website at <http://www.osu-okmulgee.edu/employees/>

**OSU-Stillwater Faculty Report – Danna Martin**

Today at 3 p.m. in the Reynolds Theater there will be the annual Faculty Meeting.

**OSU-Stillwater Staff Report - Allen York**

March 14<sup>th</sup> was Staff Appreciation Day at Stillwater. They served 1200 to 1500 meals and gave out Staff Awards.

**Faculty Committee Report – Felix Cuellar**

They had a meeting on March 12<sup>th</sup>. No one showed up to this meeting. The next meeting will be May 8<sup>th</sup>. They will review faculty concerns, make lists, and then take the lists and narrow them down to a few achievable items.

**Staff Committee Report – Curtis Miller**

The committee decided to take “appreciation” to the staff, since there was not an opportune time to have everyone together. They gave out 240 bags to full and part time staff. Sergio said they will be working on changing the Outstanding Staff Awards criteria for next year.

### **Policies and Benefits Report – Jenny Duncan**

No Report Given. Jenny noted that Eric was not able to attend, but commended him for working to get the signs fixed in front of Miller-Kamm, because those signs have since been installed.

### **Public Relations Report – Sharon Smith**

Sharon said she would like to remind everyone of the upcoming Employee Luncheon next week. Everyone should be receiving a flyer in the mail today about the date and time.

### **Rule and Procedures Report - Vacant**

This is currently a vacant position and will need to be filled in time for elections in August.

### **Health & Wellness Report (Special Report) – Bruce Force**

They are working on discounts with Access Fitness, Curves, and other places. These will be unveiled the first of the summer semester. They are looking at offering some Cooking Light classes for people to enroll in.

### **President's Report – Dr. Bob Klabenes**

Dr. Bob started off by stating that Regent Anthony is on the Health Care Committee. The committee is looking for ways to help maintain Health Care costs. The price of Health Care will not be going down so we need to try to maintain the cost.

Legislatures have met, but there is still no budget for next year. We might see something by the last Friday in May. The Legislature and Governor are making progress in funding OHLAP and they have changed the guidelines to get full tuition if it passes.

Dr. Bob said the Rural Health Center will go out for open bid the first part of May. Plans are to have the bid completed by the first of June.

The FUNK group has been hired to do the search for the COO position at Stillwater. That is the position that Dr. Schmidly formerly held.

Dr. Bob asked Faculty/Staff Council to help with some strategic planning and creative contributions as we go forward in the next three years; furthermore, he would like for the Council to work more strategically to maximize the capability of employees. Felix Cuellar asked if we would hear the outcome from the Arts & Sciences Group. Dr. Bob said he hopes that by July or August we would have some execution plans from what the group submitted.

Dr. Bob asked if anyone had any questions. Felix Cuellar asked if we had a grant writer on campus because he found an NSF grant. Dr. Bob said right now grants are being written by faculty. Steve Holley was the person who wrote and won the NSF grant.

**Employee Picnic - Jenny Duncan**

Employee Picnic will be June 22<sup>nd</sup> behind Miller-Kamm. They will have connectivity activities plus a DJ. Also every 30 minutes prizes will be given away. They do need volunteers to help with the events. If you are interested in helping you can contact Jenny Duncan.

Schedule of Events:

11:00 a.m. to 12:00 p.m. Lunch will be served

12:00-2:00 p.m. Games, ice breakers, give-a-ways, etc...

**Old Business – Jenny Duncan**

The Outstanding Faculty and Staff committees will be meeting over the next couple of weeks to decide who the winners are of these awards.

Steve Doede was chosen to serve on the search committee for the CEO for Stillwater.

Bruce Force motioned to adjourn. Allen York seconded. All approved.

Meeting adjourned 12:25 p.m.

**May 15, 2007 next meeting**